



Stettler Business and Tourism Centre
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Stettler Trade Show Exhibitor Manual

Security

The Stettler Trade Show has **24 hour on-site Security** for duration of the Show. (Friday, Saturday, Sunday). Personnel will be clearly marked with vests and are able to assist throughout the weekend.

There is NO ON-SITE SECURITY Thursday evening following early set up.

The rear doors of the Show space will be locked 15 minutes prior to Show opening hours and remain locked for the duration of the Show. Security will be available to assist in the event Exhibitors require to gather additional products and supplies from vehicles during Show hours. **No access through rear doors is to be accommodated without Security present during Show hours.**

Stettler Board of Trade staff will be onsite during the entirety of the Show hours. If Exhibitors require assistance or need to step away from booths momentarily, Exhibitors are to contact one of the staff or Security members for assistance.

Booths are to be manned at all times during the Show hours.

Lost and found items and/or missing children are to be brought to the attention of Security as soon as possible and will be held at the Registration Desk.